

## AAPI NOMINATION PACKET – ELECTION YEAR 2026

This packet applies to all candidates contesting for any elected position in AAPI for the Election Year 2026. Please complete all sections and submit all required documents by the deadlines indicated.

### SECTION 1 – INSTRUCTIONS & ELIGIBILITY REQUIREMENTS

#### Eligible Positions:

- Vice President – 1 position
- Secretary – 1 position
- Treasurer – 1 position
- Board of Trustees – 3 positions
- Regional Directors – 1 position for each region (Total 15 regions)

#### Eligibility Requirements:

- Candidate must have held or currently hold an unrestricted license to practice medicine in the USA.
- Candidate may contest only ONE position.
- Candidate must meet additional position-specific requirements outlined in Section 5.4 of the Bylaws (as applicable).
- Candidate must submit all required forms listed in Section 9.

#### Fees:

- **Nomination filing fee (Non-refundable):**
  - Vice President & Board of Trustees Positions: \$5,000
  - Secretary & Treasurer positions: \$2,500
  - Regional Directors: \$1,000
- Code of Conduct Fee: \$1,000 deposit (Refundable)
- 3% credit card fee will be collected if paid by credit card
- If paying by check, the check must receive at the office by January 29, 2026 by 4 pm CT
- If paying by Zelle: AAPI Zelle ID: [info@aapiusa.org](mailto:info@aapiusa.org)
- An election candidate who withdraws before the stipulated deadline will receive a refund of their filing fee, minus a 10% administrative charge.

#### Biography Requirements:

- Should send by email to [aapioffice@aapiusa.org](mailto:aapioffice@aapiusa.org) by 4:00 p.m. CST Feb 7, 2026.

- No more than 250 words. Document submitted with more than 250 words; it will be cut off at the 251<sup>st</sup> word.
- Please e-mail a recent picture along with your personal statement
- The document should contain
  - Why do you wish to run for this position?
  - Your vision and goals for AAPI
  - Your service with AAPI
  - Your involvement in organized medicine
  - Your significant contribution to the community
  - Awards or special recognition
- Please do **not** attach your CV or BIO with the personal statement
- Please note all the candidates, whether contested or uncontested should submit both the bio and also the picture.

**Submission Address:**

Postal Mail:

AAPI Executive Office  
600 Enterprise Drive, Suite 108  
Oak Brook, IL 60523

Attn:

Dr. Satheesh Kathula  
Chair, AAPI Nominations Committee

Email: [aapioffice@aapiusa.org](mailto:aapioffice@aapiusa.org)

**Deadlines:**

Nomination packet must be received by January 29, 2026 (4:00 PM CST).

Corrections to previously submitted forms accepted until January 31, 2026 (4:00 PM CST).

**SECTION 2 – ATTESTATION & NOMINATION FORM**

**Candidate Name:** \_\_\_\_\_

**Position Contesting:** \_\_\_\_\_

Please answer all of the following questions **“Yes” or “No.”** If your answer to any one is **“Yes,”** please provide full details on a separate sheet.

1. Have you ever been convicted of any crime (other than a minor traffic violation) for any reason and under all or any circumstances?  

**Yes**                       **No**
  
2. Do you have any knowledge of any issue that will negatively impact your representing this organization for the elected position?  

**Yes**                       **No**
  
3. Do you currently hold or at any time held an unrestricted license to practice medicine in any state of the USA?  

**Yes**                       **No**
  
4. If answer to question 3 is **YES**, which State? \_\_\_\_\_

I hereby affirm that I am an AAPI member in good standing and the information submitted in this Section of Attestation Questions, and any Addenda thereto is true, correct, and complete to the best of my knowledge and belief and is furnished in good faith. I understand that material omissions or misrepresentations will result in denial of my candidacy during the elections and my holding office if elected.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Stamp signature not acceptable)

**SECTION 3 – AUTHORIZATION & CONSENT FOR VERIFICATION**

I hereby authorize AAPI, and the designated committees including but not limited to the members of the Nominations and Executive Committee members of AAPI, to ascertain, verify the information, to inspect records and documents needed to evaluate the answers provided by me in response to the attestation’s questions. I waive any and all liability claims against AAPI, for so doing, as long as such release is done in good faith and without malice. This statement may be used as my consent for the above purposes.

I further state that if I am elected to the position of \_\_\_\_\_ during the years 2026–2027, I will serve that position and will abide by the Bylaws of AAPI at all times.

**PRINT NAME HERE:** \_\_\_\_\_

**CANDIDATE’S SIGNATURE:** \_\_\_\_\_

(Stamp Signature Is Not Acceptable)

**Date:** \_\_\_\_\_

## SECTION 4 – STATEMENT OF ACCEPTANCE

According to the bylaws Only the ballots submitted electronically by March 15th of each election year will be eligible for counting. If March 15th falls on a weekend or holiday, the counting will be conducted and results will be announced on the next working day.

1. Candidates need to sign acceptance of the voters list and mail it to the AAPI Executive Office: 600 Enterprise Drive, Ste. 108, Oak Brook, IL 60523 or can be emailed to the AAPI office ([aapioffice@aapiusa.org](mailto:aapioffice@aapiusa.org)) no later than Friday, **February 20, 2026**.
2. All matters pertaining to the election shall be addressed to the Election Officer and the correspondence to be sent to the AAPI Executive Office.
3. The election officer will inform the President of AAPI results of the election. The President in turn will inform the candidates.
4. Each candidate will limit communication with the members to one mailing.
5. Each candidate will follow Article 13 of the AAPI Bylaws with regards to Arbitration.
6. Each candidate will provide a picture and their personal statement in no more than 250 words to be sent along with the ballot to the members. Those candidates who are uncontested are also requested to submit picture as well as personal statement. **(Email submission is preferable)**.
7. The candidate requesting the recount shall bear the cost of the recount.
8. Any member who did not receive the ballot due to change of address, should contact the Election officer via email with a photo ID. The Election officer after verification will advise the AAPI office to send a new ballot.

Name: \_\_\_\_\_ Position contested: \_\_\_\_\_

I have reviewed the contents and will abide by them: **Yes** \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

(Stamp Signature Is Not Acceptable)

**SECTION 5 – MANDATORY ARBITRATION AGREEMENT**

As a part of their requirement to file a nomination for any AAPI Election, the undersigned candidate hereby agrees to submit any issues such candidate may have as a result of the nomination or election process to an internal dispute procedure, if one is set forth in the AAPI Bylaws, or as may be otherwise adopted by the Governing Body, which shall be conducted by the President and an ad-hoc Committee, all members of which will declare themselves to have no conflict of interest.

If the undersigned decides to initiate further legal process, it will only be in the form of an Arbitration in accordance with the AAPI Bylaws.

If the undersigned decides to proceed with further Legal action, in addition to any non-refundable fee required under the AAPI Bylaws, he/she will be fully responsible for the costs of such action, including but not limited to AAPI Legal Counsel, and other expenses incurred by any AAPI Officer named in such action, either as an Officer or Individually.

**ACKNOWLEDGEMENT**

I, \_\_\_\_\_ have read the above Document named 'Affidavit for AAPI Election Candidates'. I understand, and agree to follow the procedural policy as described above and agree that I am bound by the AAPI Bylaws.

**Candidate:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witness # 1: Name:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witness # 2: Name:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\* Witness need not be an AAPI Member*

## SECTION 6 – CODE OF CONDUCT AGREEMENT

### ARTICLE VII - CODE OF CONDUCT AND CONFLICT OF INTEREST:

#### 7.3. General Policy of Mass Communication within AAPI:

Unless otherwise approved by the President, in the best interest of AAPI, all Mass Communications by any AAPI Member for any AAPI related issues, shall be sent from the AAPI Office only without bias, after a review by the President or his/her Designee. An AAPI Member, including a Candidate for AAPI Election, will abide by this policy. Unless specified elsewhere in the bylaws, a member will not send any direct or indirect communication including but not limited to mail, email, social media, text and printed matter, nor will he/she engage another person or any outside agency or anonymous vendor, to circumvent this Code of Conduct. The responsibility of such action will be primarily on the Member/Candidate. A Member violating this section shall be subject to one year suspension with due process as outlined in Section 3.4.

#### AAPI Bylaws Section 10.3

#### ELECTION CODE OF CONDUCT DURING THE ELECTION PERIOD:

Election period is defined as the inception of nomination to until the last day of casting of the ballot. The following code of conduct shall be followed by candidates for election.

- a. A biography submitted by the candidate will be sent by AAPI office to all the AAPI members four weeks prior to the Election. This will be a one-page presentation that will fit a passport sized photograph and 250 words. The Content will be the responsibility of the Candidate, and will follow norms of courtesy, with no negative comments or statements, direct or indirect. This biography of the candidate should be received in the AAPI Office two weeks before the posting date above. (Six weeks before Election).
- b. In addition to the above, a Candidate, or any other person acting as an advocate for such Candidate, will restrain themselves, collectively and not individually, to only one fax, and one postal mail for communicating with an AAPI member. Any further communication to a member will only be with that specific member's permission, written or sent by email.
- c. Each Candidate will have to deposit \$1,000.00 with his/her application, in addition to the Application Fee, for compliance with the Code of Conduct.
- d. A Candidate who violates the Election Code of Conduct and Procedure shall be sanctioned or reprimanded by the Committee and may forfeit his deposit in the event of the Committee's findings as to any complaint lodged therein. The Committee reserves the right to supplement additional administrative sanctions based on the

nature of the repeated conduct and the manner therein. The Committee's decision shall be final and reviewable only by the General Body.

- e. Within one week of receiving the Complaint, the Committee shall provide all procedural and due process rights to the candidate regarding the complaint. A candidate shall respond in writing no later than 2-weeks upon receipt of the complaint. Thereafter the committee shall conclude its findings in writing with regards to any violations and sanctions therein. A copy of the recommendations by the committee shall be given to the President and the Candidate Violating the Code of Conduct. The executive committee with a 2/3<sup>rd</sup> majority will decide and execute sanctions if necessary.
- f. Members of the executive committee, including that of election and nomination committee shall not be allowed to campaign on behalf of any candidate, other than themselves if contesting, during the election period. Any violation of this code shall result in immediate action against the member by the executive committee.
- g. Notwithstanding any of the provisions of the Code of Conduct regarding elections, the Bylaws containing Election Procedure shall always be controlling and superseding any conflicts herein.

**AGREEMENT**

I, \_\_\_\_\_ have read the above Document named 'Affidavit for AAPI Election Candidates' and AAPI Bylaws posted on AAPI Website ([www.aapiusa.org](http://www.aapiusa.org)). I understand, and agree to follow the procedural policy as described above and agree that I am bound by the AAPI Bylaws.

**Candidate:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witness # 1: Name:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Witness # 2: Name:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\* Witness need not be an AAPI Member*

**SECTION 7 – VOTER LIST ACCEPTANCE FORM**

Every attempt has been made to ensure the accuracy of this list. Candidates are encouraged to call/email the Election officer with all their questions and concerns. Candidates are requested to refrain from making any changes to the list and should contact the head office with any changes. This form must be received by the AAPI Executive Office by the deadline before the candidate’s name will be placed on the ballot..

**Name:** \_\_\_\_\_

**Position contested:** \_\_\_\_\_

**I have reviewed the voter list provided to me. I accept the list**\_\_\_\_ **(Initial)**

I have the following questions about the list?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Stamp Signature Is Not Acceptable)

**This form duly completed and signed must be received by 4 p.m. CT on February 20, 2026.**

Addressed to

**Attn: Election officer – Dr. Sunil Kaza**

AAPI Executive Office, 600 Enterprise Drive, Ste. 108, Oak Brook, IL 60523

Off: (630) 225-9575



# American Association of Physicians of Indian Origin

Executive Headquarters: 600 Enterprise Drive Suite 108, Oak Brook, IL 60523

Telephone: (630) 225-9575

AAPI Tax ID: 38-2532505

www.aapiusa.org

## CREDIT CARD AUTHORIZATION FORM

### PAYMENT INFORMATION

Name on the Card: \_\_\_\_\_

Address: \_\_\_\_\_

Phone (O): \_\_\_\_\_ Fax # \_\_\_\_\_

Email Address: \_\_\_\_\_

Payment Details: \_\_\_\_\_

Amount: \_\_\_\_\_

-----CREDIT CARD INFORMATION-----

Payment Information:  Visa  Master Card  Discover  American Express

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

I agree to pay total amount according to card issuer agreement.  
All credit card transactions are processed in U.S. dollars.

## SECTION 8 – REQUIRED DOCUMENTS CHECKLIST

Candidate must submit the following:

- Attestation & Nomination Form
- Authorization & Consent for Verification
- Statement of Acceptance
- Arbitration Agreement
- Code of Conduct Agreement
- Voter List Acceptance Form
- Personal Statement (250 words) + Photo
- Filing Fee
- \$1,000 Compliance Deposit

All documents must be received by January 29, 2026, 4:00 PM CST.

### TIMELINE

Call for nominations on or before	December 31, 2025
Submission of nominations 4 pm CT by	Thursday January 29, 2026
Discrepancies or legitimate corrections, in the already received nominations shall be corrected by 4 pm CT by	Saturday January 31, 2026
Preliminary Slate of candidates 4 pm CT	February 7, 2026
Candidates may withdraw 4 pm CT by	February 15, 2026
Final Slate of candidates 4 pm CT by	February 15, 2026
Certification of voters list by Vice President by	Sunday February 15, 2026
Election officer to receive the certified list by	Sunday February 15, 2026
Certified list to be sent to Candidates by	Monday February 16, 2026
Candidates to approve the list by	Friday February 20, 2026
Ballots will be emailed by	Monday February 27, 2026
Ballots should reach the Election Agency by	Sunday March 15 2026
Counting to be conducted and results to be announced by 5 pm CT by	Monday March 16 2026
Request for recount must be made within 5 working days after election results are announced	Monday March 23 2026
Recount will be held by	March 31, 2026
Final results to be announced by	March 31, 2026