



AAPI YPS CONSTITUTION & BYLAWS/WORKING DOCUMENTS

*This document was prepared and adopted by the members
on February 2nd, 2024 through email ballot*

AAPI YPS GUIDELINES & BYLAWS

YOUNG PHYSICIANS SECTION (AAPI-YPS) CONSTITUTION

ARTICLE 1: Purposes and Mission Statement.

A. Purposes.

- The AAPI – YPS is a National Organization requesting young physicians, dentists, podiatrists of Indian origin in North America
- The AAPI – YPS will promote, uphold and maintain the highest standards of ethics in the practice of medicine and in medical education;
- The AAPI – YPS will provide a channel of networking, support and open communication among its members;
- The AAPI – YPS will actively work to represent its members and their professional needs in both political and social domains;
- The AAPI – YPS will provide non-profit group service to the community at large and host other activities by local chapter affiliates.

B. Mission Statement.

The AAPI – YPS is a national organization that will promote the professional, political and social goals of young Indian American physicians, dentists ,podiatrists today and in the future. This working document will be following the guidelines of AAPI bylaw and be governed by AAPI bylaws.

C. English is the official language.

ARTICLE II. Membership.

A. Eligibility.

Young Physician – A physician ,dentist, podiatrist who has completed residency/fellowship training and is within the first seven years of practice.

B. Discrimination.

Membership shall not be discriminated against because of race, color, gender, age, handicap, religious preference, disabilities, sexual orientation, ethnic or national origin.

C. Local Chapter Affiliation.

Members may organize into local groups by chapter as affiliates to the national organization. Chapter organization membership will have to follow the criteria for AAPI bylaw.

Article III. Executive Committee

A. Composition

Executive Board:

- President
- President-Elect
- Vice-president
- Secretary
- Treasurer
- Past-President
- National Convention Chairperson

- President of AAPI

- President Elect of AAPI
- YPS Regional Coordinators as per different designated Regions in AAPI bylaw.

Extended Board:

Regional Coordinators:

One (1) from each region as defined by the designations used by the AAPI parent organization.

Committee Representatives

B. Executive Committee Meetings

- Will be held annually as set by Executive Committee members
- Special meetings may be scheduled with at least seven (7) days' notice after being called by majority vote of Executive Committee or by the YPS President.
- Each member will have one (1) vote.
- No proxies will be accepted.
- By majority vote, may institute/amend organizational policy, approval for disbursement of organizational funds, approve chapters, awards and honors, and discuss the maintenance of organizational records, property and equipment
- Proceedings of the annual Executive Committee Meeting shall be published within 30 days after the meeting

C. Executive Committee Elections

- Nominations may be submitted by any member of AAPI – YPS. Call for nomination will be sent to the YPS members by the YPS President by December 31st. YPS President- Elect will be part of Nomination Committee.
- Will follow all the rules of the National AAPI elections as per AAPI bylaws.
- All nominees must be active members in good standing and within seven years of practice.
- Newly elected executive committee members shall assume the duties of their positions at the close of the annual AAPI – YPS National Convention.

Executive Committee Officers (Term is for one year) All Executive committee members must attend fifty percent of all meetings including the WMC Winter Medical Conference and must attend AAPI National Convention in order to receive credit for their year as EC member.

I. President

a. Qualifications.

Active member of AAPI-YPS. Has served as President-elect in year prior to taking office. President- Elect automatically ascends to the position of President.

b. Duties.

- Presides at the Annual Executive Committee Meeting and the General Body Meeting.
- Serves as the official representative of AAPI- YPS and contact person for the AAPL Executive Director.
- Must attend AAPI Governing Body Meetings.
- Must submit a written report to AAPI President and Executive Director fifteen (15) days before all AAPI Governing Body Meetings.
- Works closely with Vice-President, Secretary, Treasurer and other members of the Executive Committee in carrying out the routine objectives and plans of the organization at a national level.
- Serves on Executive Committee.
- Oversees planning and execution of al AAPI YPS activities.

II. President-Elect

a. Qualifications.

Active member of AAPI-YPS with at least two years prior YPS or MSRF board experience .Must have served as Vice President for YPS AAPI .Vice President automatically becomes President- Elect after finishing their term as Vice President..

b. Duties.

- Carries out the duties as assigned by the President
- In the event that the elected President is unable to or unwilling to perform the duties of the position, the President-elect will assume the duties of President.
- Serves on Executive Committee
- Works closely with President, Secretary, Treasurer and other Executive Board members in carrying out the routine objectives and plans of the organization at a national level.
- Serves in the AAPI Nomination Committee and AAPI convention finance committee.

III. Vice-President

a. Qualifications.

Active member of AAPI -YPS with at least 1 year experience as YPS or MSRF board member. Must have served as YPS secretary or treasurer for at least one year.

b. Duties.

- Carries out the duties as assigned by the President
- In the event that the President-elect is unable to or unwilling to perform the duties of the position, the Vice- President will assume duties.
- Serves on Executive Committee
- Works closely with President, Secretary, Treasurer and other Executive Board members in carrying out the routine objectives and plans of the organization at a national level.
- Serves in the AAPI membership committee and helps AAPI Vice President in maintaining the AAPI YPS database. Also serves in the AAPI convention selection site committee.

IV. Secretary

a. Qualifications.

Active member of AAPI-YPS for at least 2 years.

b. Duties.

- Oversees the preparation of the proceedings for the AAPI – YPS Executive Committee Meeting and General Body Meeting.
- Oversees the maintenance of all historical organizational records.
- Maintains social media presence on all platforms
- Maintains digital database for continuity of YPS executive board functions
- Records the minutes of the AAPI – YPS Executive Committee Meeting and General Body Meeting and will publish them within thirty (30) days.
- Serves on Executive Committee.
- Works closely with President, Vice-President, Treasurer and other members in carrying out the routine objectives and plans of the organization at a national level.
- Assists the AAPI elected Secretary in their activity.

V. Treasurer

a. Qualifications

Active member of AAPI -YPS for at least two years

b. Duties.

- Assumes the duties of the Secretary if that officer is unable or unwilling to perform the duties of the position
- Performs those duties as assigned by the President. And Executive Committee.
- Serves on Executive Committee. Must attend at least 50 percent of all executive committee meetings.
- Works closely with President, Vice-President, Secretary and other officers in carrying out the routine objectives and plans of the organization at a national level
- Assists with planning and execution of WMC and National Convention and assists AAPI treasurer in maintaining the AAPI YPS accounts. Would need to sign on or approve on any checks executed by YPS along with the YPS President.

VI. Convention-Chairperson- Nominated by YPS President with approval of the YPS executive committee at least one year prior to convention.

a. Qualifications.

- Active member of AAPI – YPS
- Encourage prior attendance of at least 1 WMC

b. Duties.

- Organize the details of the convention with regards to registration, publicity, accommodations, the research forum, speakers/workshops, travel, entertainment etc.
- Give monthly reports to the Executive Committee Officers on the progress of the Convention starting ten months before projected date of convention
- Utilize members of the Executive Committee to assist in planning for the Convention and will work in conjunction with the convention chairperson of the AAPI Convention.
- Assists with planning and execution of WMC and National Convention.

VII. Past President

a. Qualifications.

- Active member of AAPI YPS
- Served as President of YPS the previous term

b. Duties.

- Works closely with President, Vice-President, Secretary and other officers in carrying out the routine objectives and plans of the organization at a national level.
- Assists with planning and execution of WMC and National Convention.
- Will serve in the AAPI nomination committee.

VIII. Regional Coordinators Active members of AAPI -YPS.

a. Qualifications

- Active member of the AAPI – YPS.
- Must be living in the region he/she will be representing.
- Must assist the Regional Director of AAPI in all their job responsibilities as per AAPI bylaws.

b. Duties.

- One (1) official coordinator from each region defined by the designations used by the AAPI parent organization
- Perform the duties as assigned by the President, Vice-President, Secretary, Treasurer, Convention Chairperson and Regional director of AAPI in that region.
- Help organize and coordinate activities from their respective region and will be the resource person for local chapter affiliates. Also assist in increasing membership for AAPI-YPS.

Article VII. Amendments to the Constitution. The amendments will need to be within the guidelines of AAPI Bylaw. AAPI bylaw will always take precedence.

A. Proposal.

Any proposal for an amendment to the Constitution shall be typewritten and shall state the Article, Section and Paragraph to be changed and shall be submitted to the AAPI-YPS Officers.

B. Presentation.

The AAPI – YPS Officers may change wording for clarification, but not to modify the intent and present the new amendment, the part to be replaced and financial impact, if any, to the next Executive Committee Meeting

C. Approval.

After approval by three-fourths (3/4) of the voting members of the Executive Committee, proposed amendments to Constitution are to be first presented for AAPI governing body and then general body for voting and approval as per AAPI bylaws and then will be published by the Editor-in-Chief for distribution within thirty (30) days after the vote.

Code of Conduct: All AAPI YPS members will have to follow the code of conduct and conflict of interest policies as per AAPI bylaws.

All AAPI – YPS members are expected to maintain a professional code of conduct, including strict adherence to this Code of Conduct, their specialty organization's respective Code of Conduct, their employer's respective Code of Conduct and the American Medical Association's Code of Ethics. Members are expected to remain professional during all AAPI – YPS events (in-person and virtual events), including maintaining professional attire and collegial and respectful interactions with others. Not following this Code of Conduct may result in disciplinary or legal action and/or dismissal from the organization.

All AAPI – YPS executive committee and committee members must abide by the aforementioned Code of Conduct. In addition, they must complete their designated responsibilities under the leadership of the AAPI – YPS President and participate in 80% of all the executive committee meetings. If unable to do so, the YPS President with support of his/her Board can dismiss said board member. If the YPS President requires dismissal, then Immediate Past President or President-elect, along with support of the AAPI – YPS board can dismiss the President. In the event of a dismissal, the president (or President-elect) may nominate a new officer with board approval.

AAPI YPS working documents will be governed by the AAPI Bylaws which will always take precedence.